

COLBERT COUNTY SCHOOLS

Parent/Family Involvement Plan



Dr. Gale D. Satchel, Director of Federal Programs

Date

School Board Approval

Date

Reviewed August 2016

Colbert County Schools Parental Involvement Plan has been developed jointly, with and agreed on with parents of children participating in Title I, Part A programs, as evidenced by the Colbert County Parent Involvement Committee.

The school district will make the “Plan” available to all parents of participating Title I, Part A children. Copies can be found in each A-CIP, system web page, and central office.

Please contact Dr. Gale D. Satchel for additional information,
256-710-7544.

COLBERT COUNTY SCHOOLS

PARENT/FAMILY INVOLVEMENT PLAN

The following plan has been developed to involve parents in the design and implementation of the Parent/Family Involvement Program in Colbert County Schools. The plan is developed, revised, evaluated, and approved annually as a collaborative effort among all stakeholders: faculty, parents, Federal Programs Advisory Committee, and community. The Parental Involvement Plan is approved and adopted by the board, included in the Title I Plan County Plan, and made available to all stakeholders.

County and School Parent Involvement Plans

In addition to the County Parental Involvement Plan, each Title I School will develop a Parent Involvement Plan with the assistance of parents and LEA support, which will provide coordination, technical assistance, and training activities for school staffs. The main focus of this and all plans will be to improve student academic achievement school performance and increase parent engagement.

- Each school, as well as the school system, will conduct an annual parental involvement meeting. The meeting will be scheduled at a time convenient for parents and will provide information about the Title I Program and the importance of parent's participation in the school's educational process.
- Parents will be invited to participate in the planning and review of the Title I Plan and Parental/Family Involvement Plan and Policy.
- Parents will be invited to attend informational sessions that describe and explain the curriculum in use at the school, the forms of academic assessment used to measure students' progress, and the proficiency levels students are expected to meet.
- Opportunities will be available for parents to make suggestions and to participate as appropriate in decisions relating to the education of their children.
- Suggestions of parents regarding the Title I Plan will be seriously considered.

School/Parent Compacts

School/Parent Compacts will be jointly developed by parents, school staff, and the community. The Compact will outline how parents, all school personnel, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

- The Compact will describe the school's responsibility in providing high-quality curriculum and instruction in a supportive and effective learning environment.
- The Compact will stress the responsibility of parents to support their children's learning. It will address the importance of communication between teachers and parents on an ongoing basis by having parent-teacher conferences in schools, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement.
- The Compact will be reviewed for revisions annually.
- Regular and frequent reports will be made to parents on their child's progress.
- Each school will provide parents reasonable access to staff and opportunities to volunteer and participate in their child's class and to observe classroom activities.

Goals of the County and School Parent Involvement Plans

One of the main goals of each plan is to provide for strong parental involvement. To ensure effective involvement of parents and to support a partnership among the schools, parents, and the community to improve student academic achievement, each Title I School and the Colbert County School System as a whole will:

- Provide assistance to parents of children served by Title I schools as appropriate in understanding such topics as the State's academic content standards, the State student academic achievement standards, State and local academic assessments, and how parents can monitor their children's progress and work with educators to improve the achievement of their children.
- Send newsletters home providing information on how parents can assist students in meeting academic goals.
- Send progress reports home at the middle of the grading period.
- Send report cards home at the end of each grading period.
- Assist parents with understanding the assessments and interpreting the reports.

- Provide material and training such as literacy training and using technology to help parents work with their children to improve their children's achievement.
- Conduct surveys to help develop activities of interest to all families.

Accountability and Accessibility

- Parents at each school will be involved in the evaluation of "Plan" and the effectiveness of the activities at the school. The evaluation will help determine how to improve the academic quality of the schools and identify barriers to participation by parents in activities.
- The school staffs will be educated, with the assistance of parents, regarding the value of parental involvement and communication between parents and school staffs.
- The parents will be informed that each elementary Title I school has school-wide authority.
- The Federal Programs Advisory Committee will have parents and community personnel serving on the committee providing advice to the committee.
- Reasonable support for parental involvement activities will be provided based on request.
- Parents will receive information regarding activities and meetings in a language they understand.
- Accessibility and full opportunities for participation will be provided for the parents of limited English proficient students, parents of children with disabilities and parents of migrant and immigrant children, and parents of homeless children and youth.

Parent Involvement - Statement of Principles/Mission Statement

Colbert County Board of Education believes that the education of children is a cooperative partnership between parents and schools for the benefit of the children. Further, it is our belief that parent participation increases the effectiveness of the Parent/Family Involvement Plan and contributes to the success of the children. Involving all parents in this effort is our mission. The comprehensive goals of our parent involvement programs are:

- To outline and describe the implementation of policy and improve the overall effectiveness of the policy, and plan on improving the academic quality of Title I schools.
- To identify barriers and challenges within the educational program.

- To provide scientifically researched based materials and suggestions to parents to help promote education and overcome identified challenges and barriers.
- To provide accessibility for parents to counselors, teachers, and other educational personnel.
- To encourage parents to visit their child's classroom to observe activities.
- To provide opportunities for parent-teacher conferences to discuss a child's progress, placement, and methods parents can use to complement school instruction.
- To increase parents' awareness of learning activities that are easily done at home, such as literacy activities, reading with children, etc.
- To promote a thorough understanding of what children are specifically expected to learn by informing parents about the skills required at each grade level.

COLBERT COUNTY PARENT INVOLVEMENT PLAN

OBJECTIVES	STRATEGIES/ACTIVITIES	DATA SOURCES/ASSESSMENTS
<ul style="list-style-type: none"> • Develop a partnership between parent(s) and schools for the benefit of all children • Provide parents with the necessary skills, materials, and suggestions to promote the education of their children • Provide equal accessibility for parents to counselors, teachers and other educational personnel • Increase parental awareness of student learning activities • Promote an understanding of student expectations • Provide opportunities for parents and teachers to work cooperatively at achieving academic success of all students 	<ul style="list-style-type: none"> • Establish a System Parental Advisory Committee • Continue Parental Involvement Committees at the school level • Continue PTO meetings, Open House, orientations, Title I meetings, parent surveys and questionnaires • Hold parent workshops annually • Schedule parent conference dates each semester • Student handbooks, code of conduct, newsletters, progress reports, and open communication between home and school are available for each student and family 	<ul style="list-style-type: none"> • Sign-in sheets, agendas, minutes of the meeting, survey and questionnaire data, Title I School-Wide Plans • Evaluation sheets, pre/post program or workshop evaluation, sign-in sheets, agendas, response rates • Journals or contact logs, letters, responses, phone calls, school visits, office visits • Questionnaire and survey data, classroom visits-school visitor logs, informal teacher input • Conference sign in sheets, parent survey data, teacher survey data, classroom/school visits

	<ul style="list-style-type: none"> Dates for parent/teacher conferences will be posted through social media, school's web page, system-wide calendar, etc. 	
OBJECTIVES	STRATEGIES/ACTIVITIES	DATA SOURCES/ASSESSMENTS
<ul style="list-style-type: none"> Effectively utilize various communication tools to enhance home/school communication Provide decision making opportunities for all parents to participate in school improvement program design, implementation, and assessment Provide parents with information on family service programs and resources within the community Provide professional development opportunities for faculty and staff to increase effectiveness of parental communication Provide the necessary assistance to all Title I schools in providing effective activities to improve both student and school performance Involve parents in school and system policy planning 	<ul style="list-style-type: none"> Memos, letters, agendas, newsletters, progress reports, report cards, parent/teacher conferences, marquee announcements, local newspapers, county web-site Parental Advisory Committee will assist in system plan design Community resource guides, school counselors, system nurse will be available for all students Schedule professional development days into system calendar for in-service training Schedule meetings with school administration, faculty, and parents to provide assistance with school improvement 	<ul style="list-style-type: none"> Response rates, phone logs, sign in sheets, survey data Parent/teacher conference records Sign in sheets, agendas, minutes of meetings, school/classroom visitor logs, survey/questionnaire data Newsletters, flyers, community survey data Survey data, questionnaire data, response rates, parent volunteer logs, evaluation sheets, pre/post inventory Communication logs between coordinator, parents, teachers, and community Workshop effectiveness surveys Sign in sheets, attendance percentages, climate survey

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